

Obituary Outline Form

Give a Little History

1. **Start by stating the deceased's full name.** The names of the deceased's parents or guardian. Where was the deceased born or grew up. What City/State? How many siblings (brothers or sisters) did the deceased have?, etc.

Give a Little Background

2. **Briefly mention the person's history in chronological order;** example: What Church did the deceased belong to? What High School/College did the deceased attend?, and date of graduation.

- List any personal hobbies and tributes.
- Was the deceased married? If so, give the date of marriage.
- Where did the deceased work? Also, list any employment, educational, or extracurricular achievements.

Names of the Family Members

3. **Who does the deceased leave behind?** (for example):
- Loving husband/wife, children, brothers, sisters, quantity of grandchildren (*you do not have to list names*).
 - Names of; aunts, uncles, cousins and friends. (*And a host of...*)

The goal is to try to make writing the biography of your loved one as accurate and smooth as possible.

Notes: _____

FRONT COVER INFORMATION

☐ Celebrating The Life Of

☐ In Loving Memory of

☐ Going Home Celebration For

☐ A Memorial Service For

☐ Special Instructions: _____

☐ No Religious Symbols _____

☐ In Remembrance Of Our Beloved

☐ Final Services For

☐ Funeral Services For The Late

☐ A Service Of Memory For

☐ Other _____

Style Number: _____

Quantity: _____

Born: _____ Died: _____

Name of Deceased: _____

Day & Date of Funeral: _____

Time of Funeral: _____

Place of Funeral: _____

Address: _____

City & State: _____

Officiating Minister: _____

Family Contact Number: _____ / _____

Proof Date: _____ Proof Time: _____

THE ORDER OF SERVICE

Organ Prelude

Processional

Scripture Minister (Name)

Prayer Minister (Name)

Song

Acknowledgements and Condolences

Obituary

Remarks

Song

Eulogy Minister (Name)

Recessional

Organ Postlude

☐ Scripture Quote?

(Example);

"I am the resurrection, and the life: he that believeth in me, though he were dead, yet shall he live: And whosoever liveth and believeth in me shall never die."

St. John 11:25-26

PALLBEARERS

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

FLOWER BEARERS

INTERMENT/CEMETERY

Name: _____

Address: _____

City: _____

FUNERAL HOME

Name: _____

Address: _____

City: _____

ACKNOWLEDGEMENT OF APPRECIATION

(Check One or You May Write Your Own)

☐ With sincere appreciation, we wish to thank our many friends for their expressions of kindness during our bereavement for our loved one. May God bless each of you.

- THE FAMILY

☐ The family of the late _____ acknowledges, with sincere appreciation, the many comforting messages, floral tributes and other expressions of kindness evidenced at this time in thought and deeds.

☐ The family wishes to acknowledge with deep appreciation, the many comforting messages, floral tributes, prayers and many other expressions of kindness and concern evidenced at this time in thought and deed. A more personal acknowledgment will be made at a later date.